

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE KAUFMAN COUNTY APPRAISAL DISTRICT

APPROVED

The Board of Directors of the Kaufman County Appraisal District held a meeting on Thursday, May 11, 2017 in the board room of the Kaufman County Appraisal District located at 3950 South Houston Street, Kaufman, Texas. Members present were James Huffman, Ann McDonald, Mike Wood, Robert Dobbs, and Bruce Bynum. Members Jackie Self, Carole Aga, and ex officio member Brenda Samples were absent. Also present were staff members Chris Peace, Royce Thomas, and Audrey Grime as well as Phil Major of the Kaufman Herald.

A. Roll Call/Call to Order

Chairman James Huffman called the meeting to order with a quorum present at 5:00 p.m.

B. Invocation

Chairman Huffman also gave the invocation

C. Pledge of Allegiance

Member Ann McDonald led the Pledge of Allegiance

D. Texas Pledge of Allegiance

Board Member Ann McDonald also led the Texas Pledge of Allegiance

E. Open Forum

Chairman Huffman recognized visitor Phil Major as well as staff members in attendance.

F. Action Item

1. Review and Action on the minutes of the meeting of April 27, 2017

Motion: To approve the minutes of April 27, 2017 as printed

Result: Approved(**Unanimous**)

Mover: Robert Dobbs

Second: Bruce Bynum

2. Discussion and Action on Preliminary 2018 Budget

- a. Receive update and recommendation from Personnel Committee
- b. Receive update and recommendation from Budget Committee

The Personnel Committee met on with Chief Peace on May 3rd. This Committee consisted of Jackie Self as Chairman, Bruce Bynum, and Mike Wood. Jackie Self deferred discussion items regarding the Personnel Committee to Bruce Bynum.

The Budget Committee met with Chief Peace on May 4th this committee consisted of Robert Dobbs as Chair, Carole Aga, Ann McDonald and Brenda Samples. Dobbs stated they agreed with the recommendations from the Personnel Committee.

Motion: To approve the Personnel and Budget Committees recommendations.

Result: Approved(**Unanimous**)

Mover: Robert Dobbs

Second: Bruce Bynum

3. Discussion and Action to Adopt 2018 Preliminary Budget

- a. Confirm Public Hearing date for adoption for June 1, 2017 at 3:00 p.m.

Motion: To approve Public Hearing for June 1, 2017 at 3:00 p.m. for adoption of 2018 Preliminary Budget

Results: Approved (**Unanimous**)

Mover: Robert Dobbs

Second: Bruce Bynum

4. Discussion and Action on bids for custodial services

Motion: To approve new custodial services

Results: Approved(**Unanimous**)

Mover: Bruce Bynum

Second: Mike Wood

5. Review on First QT 2017 Investment Report

Motion: To approve First QT Investment Report

Results: Approved(**Unanimous**)

Mover: Mike Wood

Second: Robert Dobbs

6. Discussion and Action on Allocation of parking lot funds

Motion: To designate remaining funds from parking lot

Results: Approved(**Unanimous**)

Mover: Mike Wood

Second: Ann McDonald

G. Discussion Items:

1. Update on Preliminary values to entities

Results: Discussed

2. Update on Informal/Formal Protest

Results: Discussed

3. Discussion Regarding Notices

Results: Discussed

4. Discussion of next meeting date

Results: Discussed

H. Chief Appraiser Report Included the following:

1. Appraisal Department update
2. GIS/Mapping Department update
3. MIS/Data Processing update
4. Budget analysis thru the end of April 30, 2017

I. Adjournment

Board Member Robert Dobbs moved to adjourn with Mike Wood seconding the motion A vote was taken with all being in favor. Motion carried

A handwritten signature in black ink that reads "Ann McDonald". The signature is written in a cursive style with a horizontal line underneath it.

Ann McDonald - Secretary