

APPROVED

**NOTICE OF MEETING
BOARD OF DIRECTORS OF THE KAUFMAN COUNTY APPRAISAL DISTRICT**

The Board of Directors of the Kaufman County Appraisal District held a meeting on Thursday May 17, 2016, in the boardroom the Kaufman County Appraisal District office located at 3950 South Houston Street in Kaufman, Texas. Members present were James Huffman, John Zaby, Tonya Ratcliff and Robert Dobbs. Members Ann McDonald and Michael Wood were absent. Staff members present were Chief Appraiser Chris Peace, Carolyn Harrison, Royce Thomas, Robert Castaneda, Tanner Grimes, Audrey Grimes, Shawn Davis, Timothy Payne and Elvie Avants.

A. Roll Call/Call to Order

2016 Chairman James Huffman announced a quorum was present and called the meeting to order at 5:01 p.m.

B. Invocation

The invocation was led by John Zaby

C. Pledge of Allegiance

The pledge of allegiance was led by staff member Royce Thomas

D. Texas Pledge of Allegiance

Led by staff member Royce Thomas

E. Open Forum

No one spoke during the open forum

F. Action items

1. Review and Action on Minutes of April 28, 2016 meeting

Motion: Approve Minutes of Meeting from April 28, 2016

Result: Approved (UNANIMOUS)

Mover: John Zaby

Second: Robert Dobbs

2. Discussion and Action on Preliminary 2017 Budget

a. Receive update from Personnel Committee

Discussed

b. Receive update form Budget Committee

Discussed

c. Action on Preliminary Budget

Motion: Approve the Preliminary 2017 Budget as presented

Result: APPROVED (UNANIMOUS)

Mover: Robert Dobbs

Seconder: Tonya Ratcliff

d. Confirm the Public Hearing date for adoption as June 2, 2016 at 3:00 p.m.

Motion: To approve the public hearing meeting date for adoption of the 2017 budget for June 2, 2016 at 3:00 p.m.

Result: Approved (UNANIMOUS)

Mover: John Zaby

Seconder: Tonya Ratcliff

3. Discussion and Action on Reappraisal Plan for 2017-2018

a. Confirm Public Hearing date as June 2, 2016 at 3:00 p.m.

Motion: Confirm the Public Hearing date for the reappraisal plan for June 2, 2016 at 3:00 p.m.

Result: Approved (UNANIMOUS)

Mover: John Zaby

Seconder: Robert Dobbs

4. Discussion and Action on First Quarter 2016 Investment Report

Motion: Approve the First Quarter Report for 2016

Result: Approved (UNANIMOUS)

Mover: Robert Dobbs

Seconder: John Zaby

5. Discussion and Action to establish miscellaneous fund

Motion: Establish a miscellaneous fund

Result: Approved (UNANIMOUS)

Mover: John Zaby

Seconder: Robert Dobbs

G. Discussion Items

1. Update on Preliminary values to entities

Results: Discussed

2. Update on Informal/Formal Protest

Results: Discussed

3. Update on resolution from entities regarding replacement of Board member

Results: Discussed

4. Maps Review by Property Tax Division

Results: Discussed

5. Discussion of next meeting date requirement for employment

Results: Discussed

H. Chief Appraiser Report included the following:

- Appraisal Department update
- BPP/Commercial Department update
- GIS/Mapping Department update
- MIS/DATA Processing
- Budget analysis thru the end of April 30, 2016

I. Adjournment

There being no further agenda items or discussion, Robert Dobbs moved to adjourn with Tonya Ratcliff seconding the motion. A voted taken with all being in favor. Motion carried. Meeting adjourned at 5:34 p.m.


Ann McDonald-Secretary