

APPROVED

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE KAUFMAN COUNTY APPRAISAL DISTRICT**

The Board of Directors of the Kaufman County Appraisal District held a meeting on Thursday April 27, 2017 in the board room of the Kaufman County Appraisal District located at 3950 South Houston Street, Kaufman, Texas. Members present were James Huffman, Ann McDonald, Mike Wood, Robert Dobbs, Carole Aga and Brenda Samples. Member Jackie Self was absent. Also present were staff members Chief Appraiser Chris Peace, Royce Thomas, and Robert Castaneda as well as Phil Major of the Kaufman Herald.

**A. Roll Call/Call to Order**

Chairman James Huffman called the meeting to order with a quorum present at 5:00 p.m. Member Bruce Bynum along with staff member Audrey Grimes join the meeting at 5:20 p.m.

**B. Invocation**

Chairman Huffman also gave the invocation

**C. Pledge of Allegiances' led by Ann McDonald**

**D. Open Forum**

Chairman Huffman recognized visitor Phil Major as well as staff members in attendance. Huffman also, congratulated Chief Appraiser Chris Peace on celebrating 21 years of service with the Kaufman County District.

**E. Action Items**

**1. Review and Action on Minutes of April 23, 2017 meeting-**

**Motion:** To approve minutes of the meeting from March 23, 2017

**Result:** Approved(Unanimous)

**Mover:** Robert Dobbs

**Seconder:** Mike Wood

**2. Discussion and Action to set date and time for public hearing on 2016 budget-**

a. Confirm workshop dates for Personnel Committee on May 3<sup>rd</sup> at 8:30 a.m.

b. Confirm Budget Committee on May 4<sup>th</sup> at 8:30 a.m.

**Motion:** To confirm workshop meeting dates for both the Personnel Committee and Budget Committee. Personnel Committee to meet on May 3<sup>rd</sup> at 8:30 a.m. followed by the Budget Committee on May 4<sup>th</sup> at 8:30 a.m.

After discussion, the regular monthly Board of Directors meeting will be held on May 11<sup>th</sup>. The Public Hearing on the 2018 Budget will be scheduled for Thursday, June 1, 2017 at 3:00 p.m.

**Result:** Approved(Unanimous)

**Mover:** Carole Aga

**Seconder:** Robert Dobbs

**F. Discussion Items**

**1. Update on Preliminary values to entities**

**Results:** *Discussed*

**2. Update on Informal/Formal protest**

**Results:** *Discussed*

**3. Discussion Regarding Notices**

**Results:** *Discussed*

**4. Discussion of next meeting date**


**Results:** *Discussed*

**G. Chief Appraiser Report Included the Following:**

1. Appraisal Department
2. GIS/Mapping Department update
3. MIS/Data Processing update
4. Budget analysis thru end of April 30, 2017

**H. Adjournment**

Mike Wood moved to adjourn with Carole Aga seconding the motion. A vote was taken with all being in favor. Meeting adjourned at 5:40 p.m.

A handwritten signature in cursive script that reads "Ann McDonald". The signature is written in black ink and is positioned above a horizontal line.

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Ann McDonald - Secretary