

**NOTICE OF MEETING**  
**BOARD OF DIRECTORS OF THE KAUFMAN COUNTY APPRAISAL DISTRICT**

Notice is hereby given that a regular meeting of the Board of Directors of the Kaufman County Appraisal District will be held Thursday, August 27, 2015 at 5:00 p.m. at the Appraisal District office located at 3950 South Houston Street in Kaufman, Texas at which time the following subjects will be discussed, considered, passed or adopted to wit.

- A. Roll Call/Call to Order
- B. Invocation
- C. Open Forum
  - 1. Recognition of visitors and persons not on agenda
- D. Action Items
  - 1. Review and Action on Minutes of June 11, 2015 meeting
  - 2. Discussion and action on revisions to Policy Manual
    - a. Section 2.05 Nepotism
    - b. Section 6.06 Vacation time request
    - c. Section 6.07 Time
    - d. Section 10.07 Appearance & Dress code
    - e. Section 10.16 Concealed handgun policy
  - 3. Discussion and Action on updated job descriptions
  - 4. Discussion and action on increased security measures
    - a. Re: concealed handgun legislation
  - 5. Discussion and action Certificate of Deposit maturing September 16, 2015-Texas Bank & Trust
  - 6. Discussion and Action on possible insurance quotes For 2016 discussion
  - 7. Discussion and Action on First and Second Qt. Investment Reports
  - 8. Discussion and Action to authorize advertisement for bids
    - a. Phone system
    - b. Sidewalk and parking lot renovation
    - c. Carpet replacement
- E. Discussion Items
  - 1. 2015 Certified Values to entities
  - 2. 2016 budget approval
  - 3. Future building plans

BY: \_\_\_\_\_  
LAVRA A. HUGHES  
COUNTY CLERK  
KAUFMAN COUNTY, TEXAS

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FILED FOR RECORD  
KAUFMAN CO. TEXAS

4. Board of Director terms
  5. ARB member status and timetable for Interview/Selection Process for 2016
  6. Mobile Device Update
- F. Chief Appraiser Report
1. Appraisal Department update
  2. GIS/Mapping Department update
  3. MIS/Data Processing update
  4. Training/Educational courses
  5. Legal update
- G. Executive Session
1. An Executive Session will be held in accordance with Section 551.07-Texas Gov. Code on personnel issues
    - a. Carolyn Harrison retirement
  2. Motion to reconvene Open Session
  3. Action taken on discussion in executive session
- H. Adjournment

**THE BOARD MAY IN ITS DESCRETION ADJOURN TO EXECUTIVE SESSION TO SEEK ADVICE FROM LEGAL COUNSEL REGARDING ANY MATTER LISTED ABOVE AS AUTHORIZED BY THE TEXAS OPEN MEETING ACT [Tex. Gov. Code] Sec. 551.71**

*This notice shall serve as written communication that Pursuant to Section 30.06, Penal Code (trespass by holder of license to carry a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (concealed handgun law), may not enter this property with a concealed handgun.*

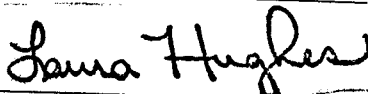
**THIS NOTICE IS LIMITED TO MEETINGS, COMMITTEE MEETINGS AND HEARINGS OF THIS DISTRICT'S BOARD OF DIRECTORS AND OF THE APPRAISAL REVIEW BOARD.**

  
Ann McDonald-Secretary

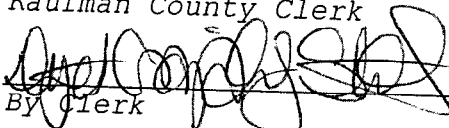
I, the undersigned County clerk of Kaufman County, do hereby certify that the above Notice of Meeting of the Kaufman County Appraisal District Board of Directors is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Kaufman County, Texas at a place readily accessible to the general public at all times on the 20th day of August, 2015 at \_\_\_\_\_

and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 20th day of August, 2015.



Kaufman County Clerk

  
BY Clerk

At each regular meeting, the Board of Directors invites comments from the public about the policies and procedures of the Appraisal District and the Appraisal Review Board and about other matters within the Board's jurisdiction. If you wish to address the Board, but do not speak English, and if you cannot bring your own interpreter, please notify the District's Chief Appraiser in writing at least two business days prior to the meeting. Arrangements will be made for an interpreter. If you have some handicap or disability that may prevent you from speaking to the Board, please notify the District's Chief Appraiser in writing at least two business days prior to the meeting. The District will try to help you.

En cada una de sus reuniones ordinarias la Junta Directiva invita al publico a presentar sus comentarios sobre las politicas y los procedimientos del Distro de Tasacion y de la Junta de Analisis de Tasaciones de la Junta. Si desea dirigirse a la Junta y no habla ingles y le es imposible presentarse con su interprete personal.